



Native Homeownership Coalition

www.sdnativehomeownershipcoalition.org

SDHNOC SEEKS AN EXECUTIVE DIRECTOR!

Overview

The South Dakota Native Homeownership Coalition is a diverse group of over 75 tribal, state, federal, nonprofit, and private sector stakeholders working to identify barriers, share innovative solutions, and leverage resources to create a clear path to homeownership for Native people in South Dakota. We are governed by a representative Board of Directors, and Lakota Funds, a Native community development financial institution, serves as our fiscal agent.

After working as an informal coalition for nearly ten years, we are now working towards becoming an independent, 501(c)3 organization. We are currently developing statewide homeownership and workforce development programs, and envision a staff of seven employees by early 2023. We seek an experienced, dynamic Executive Director to lead our growing organization, managing our transition to a stand-alone organization, and successfully promoting the long-term sustainability of our coalition.

This role is for you if you...

- ✓ Are committed to increasing homeownership opportunities for Native families in SD;
- ✓ Have significant experience managing programs and staff;
- ✓ Have strong financial management skills and experience managing different funding streams;
- ✓ Would like to support our Coalition's transition from an informal coalition to an independent, stand-alone organization;
- ✓ Are a bridge-builder, who can support connections between member organizations;
- ✓ Have strong writing and communication skills;
- ✓ Have experience in affordable homeownership or community development; and
- ✓ Have a track record of moving ideas into action.

Primary responsibilities:

- Oversee and manage the Coalition's transition to an independent, 501(c)3 organization;
- Hire and manage staff;
- Assist in designing Coalition's new statewide homeownership and workforce development programs;
- Oversee implementation of new statewide programs;
- Coordinate and manage consultant support;
- Oversee the implementation of organizational policies and procedures;



SOUTH DAKOTA
**Native Homeownership
Coalition**

www.sdnativehomeownershipcoalition.org

- Oversee the Coalition's in-person events, including our Annual Planning Day and Annual Tribal Site Visit;
- Take the lead on resource development and fundraising efforts; and
- Ensure compliance with all funding sources.

Qualifications:

- Strong program management experience.
- Extensive staff management experience.
- Excellent communication, conflict resolution, and problem-solving skills.
- Strong technology skills, including basic computer skills and the ability to use Word, Excel, PowerPoint and social media platforms. Knowledge of Salesforce and Quickbooks is preferred but not required.
- Strong financial management skills.
- Grant writing and grant management skills.
- Understanding of community development and homeownership in a Native context.
- Knowledge of homeownership markets in South Dakota.
- An ability to maintain a high level of energy, initiative, and interaction with staff and community at all times.
- Demonstrated ability to take initiative and manage multiple projects and programs.
- College degree in related field.

Logistical information:

- Initially, this position will be a Lakota Funds staff position. Once the new nonprofit entity is created, the Executive Director will transition to be an employee of the new organization.

Salary and Benefits

- Salary will be commensurate with experience. It is envisioned that the starting salary will range from \$85,000 - \$100,000.
- Benefits will be provided, including health care, dental care, vision, and retirement.

To apply:

Please send a cover letter and resume to:
Tawney Brunsch, Executive Director
Lakota Funds
P.O. Box 340
Kyle, SD 57752



SOUTH DAKOTA
Native Homeownership
Coalition

www.sdnativehomeownershipcoalition.org

Email: tbrunsch@lakotafunds.org

Lakota Funds recognizes Native preference in hiring.